

ANN T. MARSHALL MEDIATION

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2026 FEE SCHEDULE*

MEDIATION FEE

Full Day Mediation Flat Fee:

- \$7,500 + Expenses, if any.
- Includes up to three (3) hours for preparation (including pre-session telephone calls and submission review) + seven (7) hours for the mediation session.
- Additional time beyond that described, such as extra session time, follow up, and continuing negotiation after a session: \$750 per hour. Fees incurred more than the Flat Fee shall be billed following the mediation.

Half Day Mediation Flat Fee:

- \$5,300 + Expenses, if any.
- Includes up to three (3) hours for preparation (including pre-session telephone calls and submission review) + four (4) hours for the mediation session.
- Additional time beyond that described, such as extra session time, follow up, and continuing negotiation after a session: \$750 per hour. Fees incurred more than the Flat Fee shall be billed following the mediation.

EXPENSES

- No Administration Fees.
- No expenses for virtual cases.
- No expenses for In-person or Hybrid** cases in Seattle or Portland Metro areas if hosted by a law firm or that occur at a property location without cost.

- Expenses will be charged, on a case-by-case basis, if Ann T. Marshall Mediation hosts an In-person or Hybrid** case in any location. We will provide an estimate for the facilities cost in advance when we have case details.
- Expenses will be charged for actual travel costs (e.g. airfare/hotel) for In-person or Hybrid** cases outside of the Seattle or Portland Metro areas.

PAYMENT

- Parties shall be responsible for their share of the Mediation Fee as agreed among them (typically, evenly divided).
- The attorneys and/or their law firms are responsible for payment to Ann T. Marshall Mediation and the attorneys' clients should be responsible to the attorneys and/or their law firms.
- Payment is due and must be received on or before the Mediation Fee Payment Due Date, which is no later than fourteen (14) days before the scheduled Mediation Date.
- If full payment, by all parties, is not received by the Payment Due Date, Ann T. Marshall Mediation may cancel the mediation and release the date.

CANCELLATION AND POSTPONEMENT

- If the parties need to cancel or reschedule a mediation, please contact us as soon as possible. We will work with you, if needed, to reschedule the Mediation Date.
- The parties may cancel or reschedule the Mediation Date on or before the Cancel/Postpone Deadline (no later than 15 days before the Mediation Date). After that, each party shall pay a Cancel/Postponement Flat Fee in the amount of \$1,500 per party. The Cancel/Postponement Flat Fee is in addition to the Mediation Fee.
- The parties reserve all rights as between them in any dispute about the ultimate responsibility of their respective Cancel/Postponement Flat Fee.
- If the mediation is cancelled, and a party made a payment more than the party's Cancel/Postponement Flat Fee, the excess will be returned.

*Effective for all new cases booked after February 1, 2026.

**A hybrid case involves some participants attending in person with the mediator while others join remotely via Zoom or other virtual platform.